

**SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL**

**November 6, 2007**

**3:00 p.m. – 4:30 p.m.**

**A218C**

**MINUTES**

PRESENT: J. Friedlander, P. Bishop, S. Ehrlich, P. Buckelew, J. Sullivan, B. Partee, I. Alarcon,  
S. Broderick, T. Garey, K. Molloy, G. Thielst, L. Auchincloss, C. Ramirez

ABSENT: D. Cooper, M. Guillen

**1.0 Call to Order**

1.1 Approval of the minutes of the October 16<sup>th</sup> CPC meeting.

**M/S/C [Molloy/Alarcon] unanimously to approve the minutes of the October 16<sup>th</sup> CPC meeting.**

**2.0 Announcements**

2.1 Jack Friedlander discussed an article in the *Los Angeles Times* in regard to the Governor ordering all state departments to draft plans for deep spending cuts after receiving word that California's budget is plunging further into the red largely because of the troubled housing market. The Governor will unveil his budget proposal for 2008-09 early in January as part of the annual state-of-the-state speech to the Legislature which will include reductions in spending for most state funded agencies and programs including education. If the projected shortfall in revenues is as high as anticipated, the Governor may suspend the Prop. 98 guarantee which would enable him to reduce state funding for K-14 this year and/or next year. Given this development Jack Friedlander said that it is unlikely that President Romo will recommend to the Board approving funding for the new resource requests that were ranked last year by CPC prior to March at the earliest if at all. Liz Auchincloss asked if we don't get these positions what is the District going to do to elevate the understaffing in the affected areas? Kathy Molloy voiced how critical the maintenance needs are on the campus.

2.2 Jack Friedlander related Keith McLellan's experience as a member of the accreditation team for Marymount College. He said the focus of the site visit was on identifying the outcomes to which the college's stated goals and objectives were being achieved. The accreditation team members were instructed to use the rubrics in assessing institutional planning, program reviews and SLOs processes. Dr. Friedlander stated that WASC expects every unit of the college to go through a program review process on a regular basis and that the review include a clear articulation of the program's/unit's objectives and the data used to assess the attainment of the objectives and the processes followed and to use the data for program improvement in

achieving its objectives. In addition, colleges are expected to document the connection between the program reviews and the institution's planning and budgeting processes.

- 2.3 Jack Friedlander said that the main *Title V* change that could affect our FTES going forward is the repeatability issue for non-credit. Any change in state regulations pertaining to the number of times students can repeat non-credit classes will go into effect at the start of fall 2009 term. Right now there is no restriction on the number of times a student can repeat non-credit courses for state reimbursement. Pablo Buckelew stated that putting repeatability limits on these classes would have huge implications for the non-credit program. He said they are currently working on the mechanism for putting this into place for the state-funded classes. Dr. Friedlander said on the positive side for credit classes they allow one more repeat than they have in the past. Mr. Buckelew said they are doing an analysis of what that would mean. The college could possibly lose 1500 FTES per year which would ultimately translate to 60-75% reduction in state funding once students reached the course repeatability limit. All non-credit courses, not just enhancement courses, would have repeatability limits. The repeatability limit has not been determined. Some of the loss would be offset by canceling hundreds of Adult Ed classes so as not to have to pay instructors. Pablo Buckelew said this is an incredible threat to Adult Ed as we know it. Numerous classes would have to be changed to fee-based classes.

### **3.0 Information Items**

There were no information items.

### **4.0 Discussion items**

#### **4.1 Institutional Mission and Effectiveness**

The Council was provided a copy of the Standard I of the accreditation requirements, Institutional Mission and Effectiveness, for which the college will be held accountable during the accreditation visit. EC will provide the Council at its November 20<sup>th</sup> meeting a draft of the goals and objectives for the College Plan: 2008-2011. The goals and objectives in our college plan need to reflect our mission statement and it will need to be stated in measurable terms. Jack Friedlander said that while in the past we have brought yearly to CPC our measures of institutional effectiveness, we have not incorporated this review into the development of the college's planning and budgeting processes. We will now have to show evidence that we have used our data in decision making. Dr. Friedlander went over the criteria in Standard I with the Council.

The Council was also provided copies of mission statements from other community colleges as models it could refer to in writing the college's mission statement. Sue Ehrlich said we should strive for a succinct and distinctive statement. Ignacio Alarcon's offer to have the Academic Senate prepare a draft of the mission statement was endorsed by the Council. Mr. Alarcon will place this project on the Academic Senate Agenda on November 14<sup>th</sup> along with the college's existing mission and philosophy

statement. The Senate will be charged with formulating a first draft of a mission statement. Pablo Buckelew asked that non-credit be addressed in the mission statement.

#### 4.2 Institutional Student Learning Outcomes

#### 4.3 College Plan: 2008-11: Challenges and priorities developed by the Executive Council

Tom Garey worked on capturing the suggestions made to the language in this document at the last CPC meeting. The changes were primarily stylistic rather than substantive. The Council made further edits to the document.

#### 4.4 Evaluation of the College Plan: 2005-08: *Jack Friedlander*

This item was not addressed.

#### 4.5 Approach to completing the College Plan: 2008-2011

In prior discussion, CPC agreed to the following procedures for completing the draft of the new college plan:

1. EC would present to CPC a draft of the goals and objectives to be included in the next college plan; and
2. The Academic Senate would develop a draft of the revised mission statement to present to EC.

These documents, coupled with the list of challenges and priorities that has been reviewed by CPC will enable the college to meet its timeline for completing the first draft of the College Plan: 2008-2011.

#### 4.6 Initial discussion to identify goals and objectives to include in the new college plan.

This item was not discussed.

### **5.0 Other Items**

### **6.0 Adjournment**

Chairperson Jack Friedlander adjourned the meeting.